

## Bulk Attachments Download

### Introduction

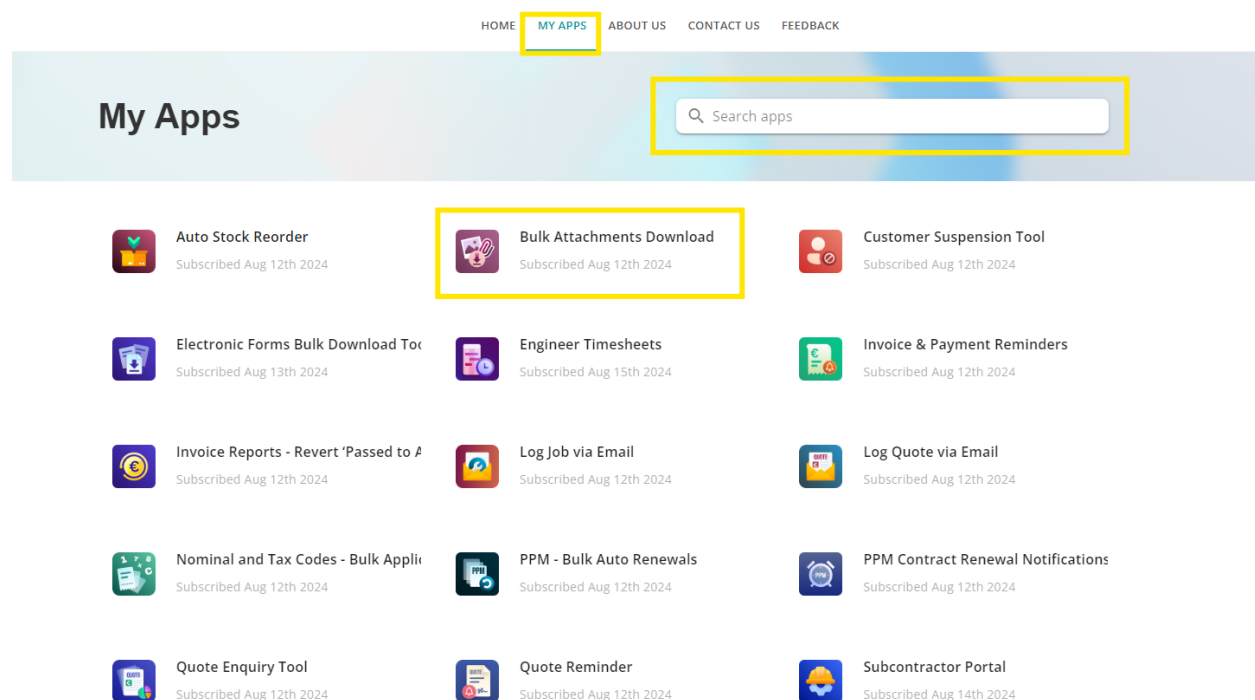
The Bulk Attachment Download tool will save you time and effort by allowing you to download Customer, Site and Job items all in one place.

This guide will show you how to download your attachments in bulk, in a couple of easy steps.

### Accessing the app

Click My Apps

Either Search for 'Bulk Attachments Download', or simply click the button.



### Bulk downloading your Attachments

Use the search filters to find your Customer

**Bulk Attachments Download**

Customer \*  
Please select an option

Site  
Please select an option

Job  
Please select an option

Note Type(s)  
Please select option(s)

Pick a date

Reset Filter Search

No matching results found.

Download All

You can also use further filters if required, such as Site, Job or dates, and then click Search

**Bulk Attachments Download**

Customer \*  
Abel & Cole

Site  
Abel & Cole

Job  
M0002423

Note Type(s)  
Job Customer + 6

Date Uploaded  
Pick a date

Public Private

2024 August

Sun Mon Tue Wed Thu Fri Sat

28 29 30 31 1 2 3

4 5 6 7 8 9 10

11 12 13 14 15 16 17

18 19 20 21 22 23 24

25 26 27 28 29 30 31

1 2 3 4 5 6 7

Filters are applied Reset Filter Search

No matching results found.

Download All

You'll then see a list of attachments for this Customer, based on those filters. I.e. if you only filtered by Customer, you'll see your Customer attachments, whereas if you want to filter it down further, you can select a Site filter, and you'll also see the Site attachments too.

Click Download All to download a Zip file of the attachments.

Bulk Attachments Download

Customer \*

Abel & Cole

Site

Abel & Cole

Job

M0002423

Note Type(s)

Job

Customer

+ 6

Date Uploaded

Pick a date

Pick a date

- ☒ Public
- ☒ Private
- ☒ Private And Show On Mobile

Filters are applied

Reset Filter

Search

File Name	Date Added	
screencapture-staging-ngb-joblogic-Priority-Create-2024-08-05-17_57_25.png	08/06/2024	
screencapture-staging-ngb-joblogic-Priority-Create-2024-08-05-17_56_59.png	08/06/2024	
capture_240805_174318.png	08/06/2024	
capture_240805_174242.png	08/06/2024	
IMG_6430 (1).png	08/06/2024	
Asset Form UK_12300 Bermuda Rd - 12300 Bermuda Road_Ali Hamza Live.pdf	08/06/2024	
Gas Audit Form_29072024_12300 Bermuda Rd_Complete_TGASAF.pdf	08/06/2024	
CALLSLIP_C0000044.pdf	08/06/2024	
Asset Form UK_12300 Bermuda Rd - 12300 Bermuda Road.pdf	08/06/2024	
Asset and Visit Form_C0000044_12300 Bermuda Rd - 12300 Bermuda Road_22903786_Ali Hamza Live (1).pdf	08/06/2024	

Download All